

NORTH WEST FEDERATION OF FOLK CLUBS/VENUES

Agenda & Notice of Annual General Meeting

The Annual General Meeting of the Federation will be held at –
Maghull Community Association, Green Lane, Maghull, Liverpool, L31 2JH - on
Sunday 2nd April 2017 - commencing at - 2pm (prompt).

Agenda:

1. Chairpersons' welcome and report
2. Apologies for absence
3. Reading and confirmation of last General Meeting minutes
4. Matters arising therefrom
5. Secretary's Report
6. Treasurer's Report including Presentation of Accounts since last General Meeting and
7. Adoption of accounts for year ending 31st March 2017
8. Advertising Secretary's report
9. Webmaster's report
10. Election of officers – Roles and responsibilities to take immediate effect
11. Notices of motion (if any)
12. Any other business
13. Date of next AGM meeting

Committee posts:

1. Chairperson
2. Secretary
3. Treasurer
4. Magazine Editor
5. Magazine Deputy Editor
6. Review Co-ordinator
7. Diary Dates Co-ordinator
8. Subscription/Membership Secretary
9. Advertising Secretary
10. Webmaster

Offering themselves for re-election:

- Dave Jones
John Owen
Anne Jones
Steve Hughes
John Mackenzie
Dave Jones
John Owen
Anne Jones
Anne Jones
Bernard Cromarty

NB: All officers presently in post automatically stand down at this AGM

Nominations & voting at AGM

All nominations for the above offices and Notices of Motion should be made **in writing or emailed** to the Federation Secretary (John Owen) and received by **no later than - 18th March 2017**.

All nominations should be properly proposed and seconded by qualified members of the North West Federation of Folk Clubs/Venues. Qualified members are organisers/managers of folk clubs/venues that are fully subscribed members of the Federation. They are also entitled to vote at the AGM.

All successful nominees taking up office must be willing and able to carry out fully the duties and responsibilities of their respective offices. Tenure for each office will be until the date of the next AGM.

All personal subscribers to the FOLK NORTH WEST magazine are Associate Members of the Federation. This does not confer voting rights at the AGM or other Federation meetings but they may propose and second nominees for office.

Apologies for absence at the AGM should be advised to the Secretary, preferably by e-mail.

John Owen -- Federation Secretary - 2 Redford Close, Greasby, Wirral, Merseyside, CH49 2QQ

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